



## The American Rabbit Breeders Association, Inc.

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### OWNER TRANSFER OF RABBIT OR CAVY:

- Transfers are processed on ARBA **registered** rabbits or cavies for ARBA members only
- Complete transfer section on back of registration certificate
  - Note: Previous owner needs to sign on first line
  - Current owner lists full name and address on lines provided
  - If multiple owners – list all names with address(es)
  - State transfer date (date of sale)
- If previous owner did not sign transfer section or if registration certificate is lost, simply provide a copy of the bill of sale or documentation from previous owner (email permissible) confirming sale of animal. Documentation should include name of rabbit/cavy, breed, sex, ear number, and registration number as well as sale/transfer date. It should be signed and dated by previous owner(s) unless emailed by previous owner(s). Documentation should include the name(s) and address of new owner(s).
- If a transfer is being sought by the current owner and there are any known past owners who neglected to complete a transfer of ownership, they must provide in writing (via email or written document) the change of ownership from the previous owner, and list all owners prior to the previous owner as is known. The current owner seeking the transfer will need to pay for current and past transfer fees for themselves and those who were negligent. Any case outside of this will be determined by the ARBA Executive director what solution may be available, or if there is not a solution. Grand champion leg slips won by these individuals will only count if the registration file shows them as a past owner of the animal in question – this applies only to those who owned the rabbit or cavy AFTER date of registration. Any owner prior to registration date does not need to be recorded.
- Send original registration certificate with transfer section completed, or alternate documentation.
- Send fee of \$2.00 (per transfer)

Original certificate or documentation will be filed in ARBA office. Once transfer has been processed in office, a certificate is issued showing current owner(s) listed on front of certificate. Certificate is mailed to the new owner(s).

*It is important to transfer ownership immediately in order not to be in violation of Show Rule #30... "All animals must be the bonafide property of the exhibitor(s) prior to entry. Each owner's personal name(s) must be listed on the entry form, but a rabbitry name may be added, if applicable, when entering shows. It will be the responsibility of the owner(s) and Show Committee to not submit or accept an entry in family or rabbitry name. The determination/confirmation of ownership is the responsibility of the exhibitor."*

The animal's registration file must match the current owner(s).