ATTACHING A PEDIGREE TO A NEW APPLICATION

Beginning July 1, 2007 registrars may attach a pedigree in lieu of hand writting the pedigree portion of the application while meeting the following requirements:

1. Pedigree MUST be a full size (8.5" x 11") legible copy - copy is NOT returned as it becomes a permanent part of the animal's record.
2. The pedigree MUST be typed or computer generated. NO HANDWRITTEN PEDIGREES!
3. **Pedigree must be stapled back-to-back against the application in two locations: left and right of center. Do NOT staple along the bottom. (Staple pedigree so that when the registration application is turned over, the pedigree is facing up so the information can be immediately read)**
4. The registrar MUST verify that the attached pedigree is for the animal listed on the application, is complete (as is currently required of all applications) showing 3 generations of the SAME BREED.
5. Registrar must sign or initial the pedigree affirming they have verified the required elements.
6. Owner must sign the pedigree affirming they have verified the required elements.

COMPLETION OF NEW REGISTRATION APPLICATION

1. Upper portion must be completed in the same manner as is currently accepted. NO SHORT CUTS! The following elements MUST be included on the application: Breed, sex, variety, name of animal, ear number, date of birth, weight, registrar's remarks, owner(s) name/address, owner(s) membership code, registrar's name/membership code (NOT LICENSE NUMBER), breeder(s) name/address

COMPLETION OF OWNER'S AFFIRMATION

1. Owner(s) MUST proof read the application including any attached pedigree for any omissions or errors. After proofing, the owner(s) MUST sign the application. An email address and phone number should also be provided whenever possible.