

**ARBA Charter  
Application**



**NATIONAL SPECIALTY CLUBS**

**This is your charter application.**  
**Please read and follow the instructions on the**  
**reverse side of this form before completing the application.**  
*(PLEASE PRINT USING BLUE OR BLACK INK ONLY)*  
**ALL CHARTER RENEWALS ARE DUE**  
**JANUARY 1st OF EACH YEAR**

**FOR ARBA USE ONLY**

YEAR:

CHARTER #:

AMT PAID:

Phone: 814-797-4129

Fax: 814-797-0221

email: info@arba.net

**1**

Name of Club: \_\_\_\_\_

Breed(s) Sponsored: \_\_\_\_\_

**2**

Number of Members in Club ➤

Refer to the table on the reverse side of this form to  
determine charter fee.

Record Fees here ➤

\$

**LIST OFFICERS IN THE SPACES PROVIDED BELOW. ALL OFFICERS MUST BE CURRENT ARBA MEMBERS.**  
**SECRETARY AND TREASURER MAY BE ONLY COMBINED OFFICE.**

OFFICERS	NAME	ADDRESS	PHONE # AND EMAIL
PRESIDENT:			
V/PRESIDENT:			
TREASURER:			
SECRETARY:			

**3**

**LIST DIRECTORS IN THE SPACES PROVIDED BELOW. ALL DIRECTORS MUST BE CURRENT ARBA MEMBERS.**  
**ALL DIRECTORS MUST BE LISTED. ATTACH ADDITIONAL SHEETS IF NECESSARY.**

DIRECTOR 1:			
DIRECTOR 2:			
DIRECTOR 3:			
DIRECTOR 4:			
DIRECTOR 5:			
DIRECTOR 6:			
DIRECTOR 7:			
DIRECTOR 8:			

**4**

**SIGNED** (Club Secretary): \_\_\_\_\_ Date: \_\_\_\_\_

Rev 4/24

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**TO ALL NATIONAL SPECIALTY CLUBS:**

**Your charter application is on the reverse side of this document.**

**Please follow the guidelines below when completing the application.**

**All rules and regulations governing National Specialty Clubs can be found under Article II, sections 2 & 4 of the ARBA By-Laws.**

**Phone: 814-797-4129**

**Fax: 814-797-0221**

**email: [info@arba.net](mailto:info@arba.net)**

NEW charter applications must include the following items:

- ☐ Charter Fee (please refer to the table in section 2 below)
- ☐ A copy of the club's Constitution and By-Laws

RENEWAL charter applications must include the following items:

- ☐ Renewal Charter Fee (please refer to the table in section 2 below)
- ☐ A copy of any changes to the club's Constitution and By-Laws

The following regulations **MUST** be complied with on **ALL** charter applications:

1. ALL Officers and Directors **MUST** be current ARBA members.
2. ALL Directors **MUST** be listed. (Minimum of 3 Directors — Attach additional sheets if necessary)
3. All National Specialty Clubs must have at least ten (10) members of this association in good standing to receive or renew its charter.
4. The required fee for all National Specialty Club charters can be found in the table below.  
This fee **MUST** be included with all applications.

Total Members	Fees	Total Members	Fees
100 or less ➤	\$ 20.00 per year	751-1000 ➤	\$ 40.00 per year
100-250 ➤	\$ 25.00 per year	1001-1250 ➤	\$ 45.00 per year
251-500 ➤	\$ 30.00 per year	1251-1500 ➤	\$ 50.00 per year
501-750 ➤	\$ 35.00 per year	Over 1500 ➤	Same pro-rated scale

Please notify the ARBA in writing whenever you have a change in Officers or Directors so we may update the club's charter file. There is no fee for this update.

All charters expire January 1 of each year. Renewals are due on or before JANUARY 1 of each year. A 60 day grace period is allowed. All renewals Must be received by March 1. All charter applications received after March 1 will be considered applications for new charters and all rules and fees governing new charters will apply. All charter renewals received between February 1 and March 1 will incur a Late Charter Filing Fee of \$25.00 in addition to the standard charter filing fees.

**ARBA By-Laws: ARTICLE V; Section 1:** (a) Members acting either in an individual capacity or representing chartered clubs to resolve disputes must utilize internal processes and should resolve not be reached, agree to mandatory arbitration.

*This is interpreted to be in reference to resolving disputes within the ARBA. All clubs are autonomous in their governance and will determine their means by which to resolve their own disputes.*

**SEND COMPLETED FORM ALONG WITH ALL FEES TO:**

**ARBA  
PO BOX 400  
KNOX, PA 16232**

Please forward the completed application to the address listed above. Should you have any questions or concerns regarding the charter application, do not hesitate to contact the ARBA office for assistance.

**Thank You!**

Sincerely,  
ARBA Charter Department